

# **Introducing Beanstack**

You destination for reading and activity challenges

#### What is Beanstack?

Beanstack is our web-based reading and activity challenge management software. It allows you to track how many pages or minutes you've read, the titles you've read, compete for prizes, and view upcoming events, all from the website or app! Get the little ones ready for school with our 1000 Books Before Kindergarten challenge, or discover something new with the Read Harder challenge. Of course there is always our favorite - summer reading! Now you can track the whole family from one account!

## How do I sign up?

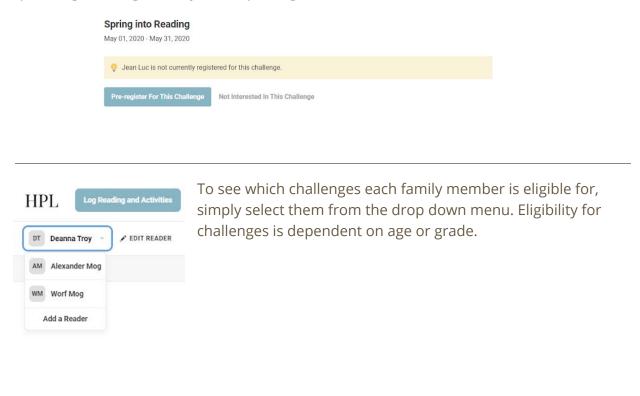
- 1. Go to https://haddonfieldlibrary.beanstack.org.
- 2. Click on the blue "Register an Individual or Family" button.
- 3. Fill in the information! If you are a parent registering a child, be sure to enter your information under "Adult Information." Beanstack allows families to be linked together, so that all family members can be accessed with one login. Please be aware that library staff will not be able to help you remember a lost password, we can only reset a password.
- 4. As you sign up each reader, Beanstack will find any eligible open challenges and ask if you want to register for the challenge. You can do so immediately or opt to join the challenges later.
- 5. Once you are registered, you will be taken to your account page. This is where you will log your minutes and activities and track the badges you earn!

## What is a challenge and how do I join?

Challenges are the meat and potatoes of Beanstack. After enrolling in a challenge you earn badges by reading, discovering new books, attending library events, learning new things, and so much more! Some of these challenges even award prizes!

#### Joining a challenge

Each time you log into your account you will see current challenges as well as any upcoming challenges that you can pre-register for.

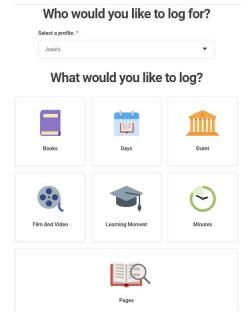


## How do I log minutes, books, pages, and activities?

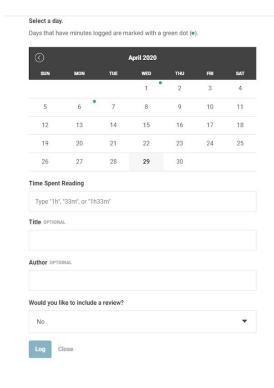
#### I. Minutes

Click on 'Log Reading and Activities' on the top right corner of the page.





On the next page select which family member you are logging for and what you want to log. Depending on the programs that the reader is enrolled in, the log type might change.



Select which day you read and fill in the amount of time you spent reading using M for minutes and H for hours. Days that have minutes logged are marked with a green dot. You can also add the title and author of the book and a review.

### II. Pages and books

Logging pages and books works similar to logging minutes except you will be asked for the number of pages or the number of books read.

#### III. Activities



When you choose to log activities, you will be asked to select an activity from any of the challenges you are currently participating in. Then you simply follow the instructions for that badge and check the box that you have completed the activity.

# Other frequently asked questions?

#### How do I navigate back to the challenge screen after completing a badge?

Click on the X in the top right corner of the page to close the badge page and return to your previous screen.

#### I lost my password. Can the library help me?

The library does not have access to your password but we can help you reset it.

#### I want to participate in Summer Reading but I don't want to use Beanstack.

No problem! Our bingo cards are still an option. When you've completed your card you can turn it in and we will register you in the program.

#### Using the mobile app

#### Logging in and Registering

- 1. Open the mobile app.
- 2. Start by clicking on "Find your School or Library"
- 3. Type "Haddonfield Public Library"
- 4. If an account already exists, simply use the existing username and password to login.
- 5. To register a new account for yourself, click "Don't Have an Account? Sign Up!"
- 6. If you are creating an account for a child, you will need to click "Add a Reader" and keep going. You will also want to make sure parent information is the first information that is entered into the app.
- 7. Once you have added all readers, the page will reload and show you the log. For new users, this page will be empty.

#### Logging Minutes and Books

There are a few different options for logging books and minutes. These are the easiest:

#### Option #1

- 1. Start by clicking on the plus sign at the bottom of the page and select reading.
- 2. To log only your reading, but not the book information, click on "Log a Day, Minutes, or Pages Only."
- 3. Fill out the next page.
- 4. \*Please Note: Depending on what challenges the reader is participating in, some of the information may be optional or required.
- 5. Click "Finish."

#### Option #2

- 1. Click on the plus sign and choose "Scan Title ISBN" or "Manually Enter Title Info."
- 2. If you have chosen to scan the title ISBN, a camera screen will load.
- 3. Scan the barcode on the back of the book to automatically load the book information.
- 4. Click "Save" You will be given three options:
  - a. "Start a Reading Session"
    - i. This will start a timer that will then automatically log that time, as minutes to your account once you hit "Done"
  - b. "Log Past Reading"
    - i. This gives you the ability to log minutes that have already happened

- c. "Quick Log as Complete"
  - i. This logs the completed book to your account

# **Logging Activity**

- 1. Click on the "Activity" button located next to the plus sign.
- 2. Select the activity you wish to log to.
- 3. Click the boxes next to the activities that you have completed.